



Status: Internship

Reports to: Senior Producer, CT Public Radio Originals

Availability: Fall

Duration and Hours: 10 weeks, 12 hours per week.

Summary

Talk Show Production interns assist CT Public Radio producers in the development of our flagship WNPR shows. *Where We Live*, *The Wheelhouse* and *The Colin McEnroe Show* are original talk programs produced by CT Public Radio. These shows are interactive, combining interviews, listener call-ins, email, and social media. Topics range from current events, politics, social trends, and the arts.

CT Public Radio provides training in website production, audio production, radio continuity, and remote recording. Interns can expect to observe and take part in live and taped broadcasts. As the internship progresses, training in news production, feature writing and show production is also possible.

- Internships last 10 weeks.
- Interns can expect to work 12 hours per week. Individual scheduling and days/times of work can be negotiated with the applicable Manager. (*Note:* Undergrads requiring 126 hours for course credit may work an additional 6 hours during their internship.)
- Interns are paid \$10.10 per hour through 9/30/2019 and \$11.00 an hour after 10/1/2019. All interns must complete Timecards.
- Interns are required to attend a Newcomer's Orientation, scheduled on their first day.

Responsibilities

- Assist with screening phone calls during live broadcasts of *Where We Live* and *The Colin McEnroe Show*.
- Conduct research on show topics and share content online.
- Craft questions and write up interviews.
- Act as first point of contact for guests.
- Assist with, and gather, "person on the street" interviews for produced show segments.
- Attend regular show planning meetings and support the generation of show ideas.
- Produce on-air, taped, and online story content.
- Support the administrative and technical show needs.
- Other duties as assigned.

Qualifications

- Highly organized self-starter with an ability to work independently.
- Excellent research skills.
- Strong written and oral communication skills.
- Must be able to arrive at work when scheduled.
- Practical experience with social media and website editing.
- Be a creative thinker who is resourceful and motivated.
- An active interest in news and current affairs, especially with the local community.
- A personal vehicle is preferred, or familiarity with public transit.

Knowledge, Skill and/or Abilities

- Ability to learn basics of radio production.
- Ability to report and tell diverse stories.
- Ability to juggle multiple tasks with accuracy and efficiency and work well with all staff.
- Ability to work under deadline pressure.
- Ability to respond to feedback and editorial direction

Candidates should be pursuing a career or course of study related to Communications or Journalism, however, other majors and interests will be considered.

To apply, visit ctpublic.org/internships

For additional information or questions, please contact internships@ctpublic.org